



# STATE OF IOWA

TERRY E. BRANSTAD, GOVERNOR  
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF NATURAL RESOURCES  
CHUCK GIPP, DIRECTOR

May 20, 2015

«FirstName» «LastName», «Title»  
«FacilityName»  
«MailingAddress»  
«MailingAddress2»  
«City», «State» «Zip»

Re: **2014 Title V Air Emissions Fee**  
EIQ #«EIQ\_No», Facility #«Facility\_No»

Dear «Greeting» «LastName»:

On May 19, 2015, the Iowa Environmental Protection Commission set the Title V air emissions fee for calendar year 2014 at **\$56.00 per ton**. As required by 567 Iowa Administrative Code (IAC) 22.106, the fee payment, along with two copies of Forms 1.0, 5.0, and signed Part 3, must be submitted to the Department of Natural Resources - Air Quality Bureau **no later than July 1, 2015**.

Please see the reverse-side of this letter for a list of frequently asked questions regarding Title V emissions fees. If you have any questions regarding the fee payment, please contact Weston Li at (515) 725-9580 or [Weston.Li@dnr.iowa.gov](mailto:Weston.Li@dnr.iowa.gov).

Sincerely,

Lori Hanson  
Supervisor  
Air Operating Permits Section

*(See Reverse-Side for Title V Emissions Fee FAQ)*

# Title V Emissions Fee Frequently Asked Questions (FAQ)

## When are Title V emissions fees due?

They must be post-marked by July 1, 2015.

## What forms are required?

Three (3) different forms are required:

1. Form 1.0 - Facility Identification (check the "Annual Emissions / Fee" box at the top)
2. Form 5.0 – Title V Annual Emissions Summary/Fee (check the "Annual Fee payment" box)
3. Part 3 - Application Certification (sign under both "Certification of Fees" and "Certification of Truth, Accuracy and Completeness")

## How many copies of the forms are required?

Two (2) copies are required.

## If paying by check, to whom should it be made out?

Iowa DNR - Air Quality Bureau

## Where do I send the fee payment forms and fee?

Attention: Title V Fee Payment  
Iowa DNR - Air Quality Bureau  
7900 Hickman Road, Suite 1  
Windsor Heights, IA 50324

## Where can I get the fee payment forms?

You can download the forms from the DNR web site at <http://www.iowadnr.gov/InsideDNR/RegulatoryAir/OperatingPermits/InventoryFeePayment.aspx>. To request a hard copy, call (515) 725-9580.

## Have any of the fee payment forms changed since last year?

No.

## Where are the instructions for completing the fee payment forms?

The instructions for completing each form are located on the same Operating Permits section's web page as above. They are the same instructions used for completing Title V operating permit applications. To request a hard copy, call (515) 725-9580.

## What should I do if I find an error in the emissions inventory I submitted earlier this year?

Include the corrected forms with your fee payment, along with a cover letter describing the corrections.

## If I used SPARS Web to submit my emissions inventory earlier this year, how do I prepare and submit the fee payment forms?

Log into SPARS Web and print Form 1.0 and Form 5.0 using SPARS print-preview feature. Make sure the forms are for year 2014. Do not print Part 3 from SPARS Web because it will not allow you to choose all the correct options for fee payment. Please download a Part 3 form from our website, complete it manually, and let the responsible official sign it. For more SPARS information, contact DNR's Kevin Connolly at 515-725-9569 or [Kevin.Connolly@dnr.iowa.gov](mailto:Kevin.Connolly@dnr.iowa.gov).

## Are there any pollutants that do not require fees?

Yes. You do not pay fees for carbon monoxide (CO), total particulate matter (PM), PM<sub>2.5</sub>, and ammonia (NH<sub>3</sub>)

emissions. See the definition of "regulated air pollutant (for fee calculation)" in air quality rule 22.100 for more information.

**Note:** Fees are required for PM<sub>10</sub> emissions. Please also note that no fees are required for greenhouse gas (GHG) emissions and do not include GHG emissions on Form 5.0.

## Is there a cap on the amount of emissions that require fee payment?

Yes. There is a 4,000 ton cap per pollutant.

## Do I need to pay fees on emissions from insignificant activities?

No. According to subrule 22.106(7), fees are not required for emissions from insignificant activities.

## Can I just include a total of all the HAPs emitted on Form 5.0?

No. HAP emissions need to be listed separately on Form 5.0, page 2, along with the appropriate Chemical Abstract Service (CAS) number.

## How do I avoid double-counting HAP emissions for fee purpose?

Most HAPs are also considered volatile organic compounds (VOC HAP) or particulate matter (PM HAP). For a listing of these, please visit the Operating Permits section's technical guidance documents at <http://www.iowadnr.gov/InsideDNR/RegulatoryAir/OperatingPermits/OpPermitsTechnicalGuide.aspx>. You are required to report the total for each HAP emitted on Form 5.0, page 2. However, you are not required to pay fees twice for the same emissions.

If a HAP is also a VOC or PM<sub>10</sub>, do not include its emission value in the Emissions Subject to Fees column. Enter "0.00" instead.

If you submit your inventory in SPARS Web, you need to add up all VOC HAP (and/or PM HAP), choose VOC HAP Total (and/or PM HAP Total) from the pollutant list, and enter the total as a negative number. Please refer to "Title V Emissions Inventory SPARS Web Manual" at <http://www.iowadnr.gov/InsideDNR/RegulatoryAir/SPARS/HelpInfo.aspx> for more instructions or contact Kevin Connolly at 515-725-9569 or [Kevin.Connolly@dnr.iowa.gov](mailto:Kevin.Connolly@dnr.iowa.gov).

### DNR Air Quality List Serve

DNR's air list serve is targeted to the regulated public and consultants to deliver timely regulatory news, program updates, and technical guidance to your email.

To subscribe, send a blank e-mail to:

[join-iairtech@lists.ia.gov](mailto:join-iairtech@lists.ia.gov)

The subject line is blank.

If you have questions, comments or ideas for list serve topics, please contact DNR's Wendy Walker at 515-725-9570 or at [Wendy.Walker@dnr.iowa.gov](mailto:Wendy.Walker@dnr.iowa.gov).